

MEMBERS' INFORMATION AND COMPUTER TECHNOLOGY (ICT) ALLOWANCE CLAIM FORM

ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIM BY COUNCILLOR: DEREK SHARP

ICT ALLOWANCES FOR THE MONTH OF:

DATE OF PURCHASE	FULL DESCRIPTION OF ICT ITEM PURCHASED	AMOUNT CLAIMED		RECEIPTS ATTACHED*	
		£	p	YES	NO
23/11/2018	Apple I PAD	249	95	✓	

PLEASE COMPLETE ONE LINE FOR EACH ITEM CLAIMED FOR AND SIGN BELOW AFTER READING THE DECLARATION. TOTAL 249 95

***FAILURE TO PROVIDE RECEIPTS MAY RESULT IN NON-PAYMENT OF THE CLAIM**

I declare that I have actually and necessarily incurred expenditure on ICT equipment to perform approved duties as a Member of the Council and that I have actually made the payments shown

Signature of Member [REDACTED] Date: 10/12/2018

For Office Use Only				
Democratic Services:	Authorised for Payment	[REDACTED]	Date:	<u>18/12/18</u>
Payroll:	Input by:	Date:	Batch No:	Checked by:
				Date: